SYED

MOEEN HASSAN

Spatial Design I CAD Drafting I 3D Visualisation

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PROFILE

Spatial design, CAD drafting and 3D visualisation professional with an AutoCAD engineering background and a portfolio spanning residential interiors, workplaces, hospitality and exterior studies. Strongest in AutoCAD, SketchUp, V-Ray for SketchUp and Blender, including advanced AI-assisted Blender workflows using Claude and ChatGPT. Also brings property administration and project coordination experience.

DESIGN CAPABILITIES

Living-space design and space planning; CAD drafting; interior and exterior visualisation; material and lighting studies; concept presentation; documentation and project coordination.

SOFTWARE AND WORKFLOWS

Strongest tools: Autodesk AutoCAD; SketchUp; V-Ray for SketchUp; Blender.

Additional tools: Autodesk Revit, Rhino, Twinmotion and Unreal Engine 5.

Advanced AI-assisted Blender workflows using Claude and ChatGPT; AI-assisted coding (vibe coding).

Supporting tools: Microsoft Office, Canva, Adobe Photoshop and Illustrator.

SELECTED PORTFOLIO

Lavender Suite | Residential interiors
Living, dining and bedroom studies, connected by a three-dimensional floor plan.

Canopy | Workplace kitchen and dining
An interior visualisation study exploring furniture layout, materials and lighting.

Grove | Hospitality concept
Cafe layout and visual presentation, supported by proposal and layout documents.

Lahore Health & Leisure Club | Commercial
Exterior and interior studies across sports, lobby, retail and physiotherapy spaces.

REMOTE AVAILABILITY

Remote part-time / contract availability: Monday-Friday, from 5 pm PKT (UTC+5), approximately 5 hours per evening.

English - advanced spoken and written; Urdu; Punjabi.

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PROFESSIONAL EXPERIENCE

Admin Manager
1 Feb 2026 - Present

Red Brick Lettings LTD, Peterborough, England (Askari 10 office, Lahore)

- Manage administration for a 40-property Peterborough lettings portfolio from the agency office in Lahore.
- Maintain rent, landlord payment and arrears records; administer tenancy, deposit and compliance documentation.
- Coordinate maintenance, contractor quotations, landlord approvals, inspections and invoice records.
- Support social content creation and testing of in-house property and compliance software.

AutoCAD Engineer
Jul 2024 - Jan 2026

Devflow

- Coordinated technical teams, management and client-facing staff, supporting project workflows and reporting.
- Maintained drawing and project documentation, version control and materials for proposals and reviews.

Operations Manager
Apr 2023 - Jul 2024

Al-Imran Enterprises

- Coordinated construction site and office teams; supported material tracking, site documentation and project reporting.

HR and Admin Officer
Mar 2022 - Apr 2023

Perfectum.pk

- Organised project records and supported internal communication, task tracking and coordination between teams.

Office Manager
Jan 2019 - Mar 2022

Novel Technics (Pvt.) Ltd.

- Supported technical and administrative teams through documentation, workflow coordination and project records.

ADDITIONAL EXPERIENCE

Real Estate Advisor (Freelance) | DHA Projects | Jan 2020 - Dec 2022

Advised on residential plots and property files; coordinated enquiries, documentation and transfer communication.

Founder and Owner | Plutus Autos

Established an online auto spare parts business, managing customers, orders, suppliers, promotion and fulfilment.

EDUCATION

Aircraft Maintenance Engineering (Avionics)

Aviation Training Hub (EASA-affiliated)

Partial coursework completed (1.4 years). Studies paused during COVID-19; licence not obtained.

Intermediate in Computer Science (ICS)

Concordia College, Lahore, Pakistan | 2017 - 2019

Matriculation

Al-Munir High School, Lahore, Pakistan | 2015 - 2017